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# Out of hours controls

There are many ways to accomplish out of hours controls and here this FAQ will cover a couple of possibilities and the steps you should consider, the final results are entirely up to you as is the final destination or call flows.

For our example I just want a simple if it is within hours put the callers into a IVR menu, if it's out of hours then play a message and hang up the call.

Steps;

- Record the Out of Hours Message
- Create the Announcement with hang up
- Create the Time Group
- Create the Time Condition & Configure
- Point the DDI to the Time Condition

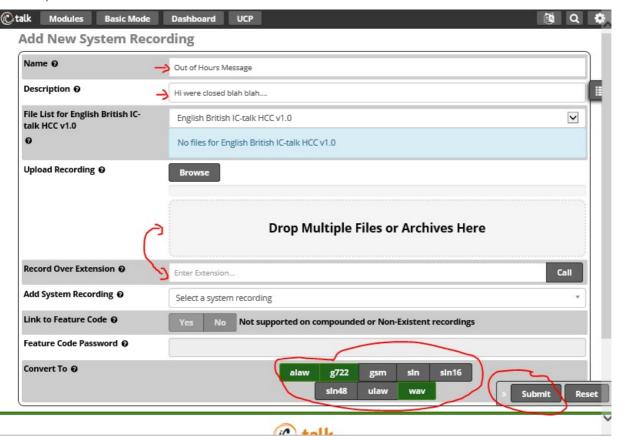
#### Out of hours message

©talk	Modules	Basic Mo	de	Dashboard			
+/ Disp	Admin Administrators Asterisk CLI Asterisk Module: Backup & Restor	-	REST API RMS Management Sound Languages System Admin (System Recordings				
7788	Dissilian		User I XMPP	Management			

Select

+ Add Recording

Then complete the next screen as below



• Name your recording

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- Add a description (I normally put what it says so I know)
- Then either drag your recording into the box (hit browse to select if not drag and drop)
- Enter your extension number and press call, answer the phone record the message and hang up, the box will change to name the file then save the file
- Verify your recording (the play icon appears)
- Select the file formats to record into and then press Submit

### Create the Announcement with hang up

Then create your announcement and link your recording to it and set the destination after playback (in our case terminate call with a hang up)

alk Modules Basic Mode	Dashboard UCP		
Announcement: Edit			
Used as Destination by 2 Objects (Cl	ick to Expand)		
Description @			
Description 0	Sales Closed		
Recording 🛛	Sales Closed		
Repeat Ø	Disable		
Allow Skip 😧	Yes No		
Return to IVR 😧	Yes No		
Don't Answer Channel 😡	Yes No		
Destination after Playback $\Theta$	Terminate Call		
	Hangup		

Press submit to save your changes and remember to 'Apply' them

### Create the Time Group



Then setup your working hours and days (if you need more options for extra days then click '+ add time' to get more grids);

This time group is cu	rrently in use and o	annot be deleted	6			
Sales Open						
escription Ø	-> Sal	es Working Hours				
'ime(s) 🛛	Tim	e to Start	08	~	30	~
	Tim	e to finish	17	~	30	~
	Wee	ek Day Start	Mono	Monday Friday		
	Wee	k Day finish	Friday			
	Mor	nth Day start	-			~
	Mor	nth Day finish	-			~
	Mor	nth start				<b>V</b>
	Mor	nth finish	-			~
		d Time				
						Sub

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## Create the Time Condition & Configure

talk Tim	Administrators Asterisk CLI Asterisk Modules	ode Dashboard REST API RMS Management Sound Languages System Admin System Recordines	UCP Follow Me IVR Languages Misc Applications Misc Destinations	
Tim	Bria Cloud Solutions Bulk Handler	User Management XMPP XactViewV3 Admin Zulu	Paging and Intercom Park and Announce Parking Queue Callback	
Sale	CallerID Lookup Sources Certificate Management Class of Service	Applications Announcements Appointment Reminder Broadcast Call Flow Control	Queue Priorities Queues Ring Groups Set CallerID Text To Speech	
	Custom Destinations	Call Recording	Time Conditions	

Then create your time condition paying attention to linking it to all the required items, the \* code can be used to toggle it from your handsets manually as an override if required.

alk	Modules	Basic Mode	: Di	ashboard	UCP		ă Q
Tim	ne Condit	ions					
Use	ed as Destinatio	on by 3 Objects	5 (Click to	Expand)			~
Edi	t Time Cor	ndition: Sa	les O	pen (*27	3)		
Time	e Condition na	ime Ø	->	Sales Open			
Ove	rride Code Pin	0					
Inve	ert BLF Hint 😡		[	Yes N	lo		
Cha	nge Override (	0		Unchanged			~
			0	urrent: No	Override		
Time	e Zone: 😡			Use System	Timezon	ie	٣
Time	e Group 🤨		->	Sales Work	ing Hours	5	~
Dest	tination match	nes 🛛	->	IVR			~
				Sales			$\checkmark$
Dest	tination non-n	natches 😧	->	Announcer	nents		~
				Sales Close	d	> Submit Duplicate Reset	
						Submit Duplicate Reset	Del
						(C) talk	



Then press 'Submit' and 'Apply' changes on the top bar.

# Point the DDI to the Time Condition

©talk	Modules	Basic Mode	Dashboard	UCP		
Inb +	Admin Administrators Asterisk CLI Asterisk Modules	RM Sou	iT API S Management Ind Languages tem Admin	Follov IVR Langu Misc /		DAHDI Channel DIDs DAHDi Config Firewall Inbound Routes
DIE	Backup & Reston Blacklist	e Sys	tem Recordings er Management		Destinations g and Intercom	Outbound Call Limit Outbound Routes

Then either create a new DID route or edit an existing one;

talk Modules Basic Mod Inbound Routes	e Dashboard UCP	
Route: Sales Group		
General Advanced	Privacy Fax Zulu Other	
Description @	Sales Group	
DID Number 😧	01782667788	
CallerID Number 😡	ANY	
CID Priority Route 😧	Yes No	
Alert Info 😡	None	
Ringer Volume Override 😡	None	
CID name prefix 🛛		
Music On Hold 😡	Default	
Set Destination 😡	Time Conditions	
	Sales Open	
	Subm	nit

All calls should now (once you submit and apply) follow the new dial plan.

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