

# Office 365 Android setup

Article Number: 200 | Rating: Unrated | Last Updated: Fri, Apr 6, 2018 at 12:44 PM

In order to setup your Android device for office 365, follow the steps below.

You will need to download Outlook from the Play Store, as most Android devices cannot do Exchange email with their inbuilt apps. Because of this we suggest downloading outlook as it is free.


Open your Play store app on your phone, and type in outlook



Google Play outlook

Apps Categories Home Top Charts New Releases

- My apps
- Shop
- Games
- Family
- Editors' Choice
- Account
- My subscriptions
- Redeem
- Buy gift card
- My wishlist
- My Play activity
- Parent Guide



# Microsoft Outlook

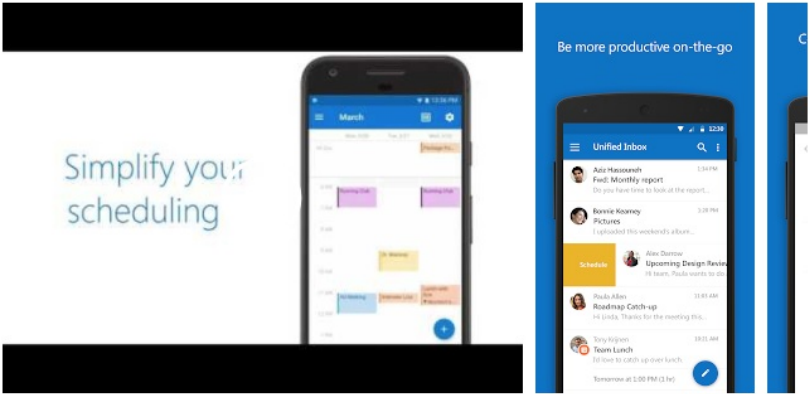
Microsoft Corporation Productivity

★★★★★ 2,800,871

PEGI 3

This app is compatible with all of your devices.

**Installed**



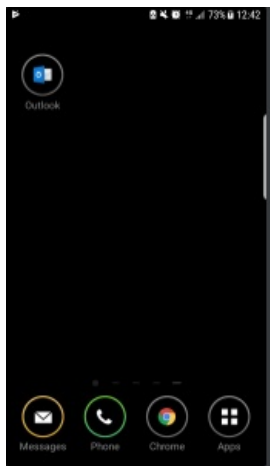
Simplify your scheduling

Be more productive on-the-go

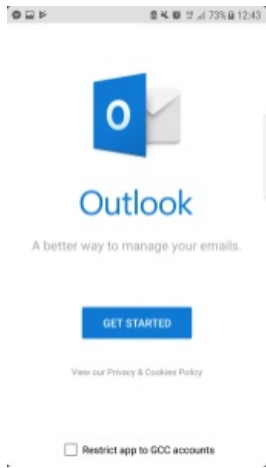
Meet Outlook for Android, the app that helps millions of users connect all their email accounts, calendars and files in one convenient spot. Newly redesigned, Outlook for Android lets you do more from one powerful inbox.

See what matters most first with the Focused inbox that keeps the important messages on top. Switch between your emails and calendar, schedule your next meeting or check your availability.

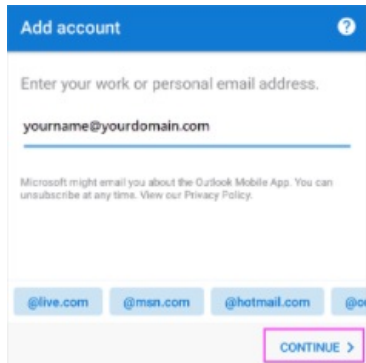
Select the install option, once this is on your phone open the app from your phones home screen such as below



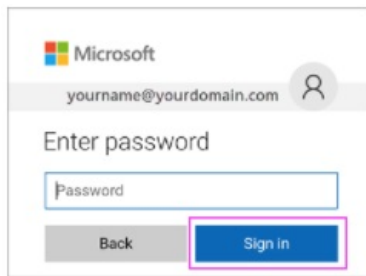
Press the app, and select get started



type in your full email address in the box like below



Then type in your password we have previously given you as below



Posted by: Keira Tait - Fri, Feb 23, 2018 at 3:50 PM. This article has been viewed 3163 times.

Online URL: <https://kb.ic.uk/article/office-365-android-setup-200.html> (<https://kb.ic.uk/article/office-365-android-setup-200.html>)