

# Additional Line

## Description

Additional Line is a 'User Type' that is configured when a new User is created.

## Function

An additional line can be created to give a device, IP handset etc. a 2nd, 3rd, 4th.... call appearance, on spare line keys if supported, for multiple DECT handsets off a DECT base station or to utilise a 2nd line on an ATA.

## Configuration/Operation

To provide a User with an additional line in the Business Portal navigate to:

- Employees>Add Employee

**Add Employee**

**User Details**

- \* Username: user1.additionalline
- \* Role: Employee
- \* Language: English
- \* Password: \*\*\*\*\*

**Contact Details**

- \* First Name: User 1
- \* Surname: Personal Line
- \* Email Address: Email Address
- \* Phone Number: Phone Number
- \* Country: United Kingdom
- \* Street Address: Street Address
- \* Town/City: Town/City
- \* County: West Sussex
- \* Postal Code: Postal Code

Buttons: Cancel, Save, Save & Activate

- Click Save & Activate

**Employee Activations** Employee: user1.additionalline

**Site Selection**

- \* Site Name: Demo Site, Trunk Site

- Select Site Name

**user1.additionalline**

**Employee Settings**

- \* Username: user1.additionalline
- \* User Type: IP Centrex User, Additional Line
- \* Language: English
- \* First Name: User 1
- \* Surname: Personal Line
- \* Caller ID First Name: User 1
- \* Caller ID Surname: Personal Line

- Select Additional Line

**Primary Number**

Use Public Number

Area Code: +44-203

Number: 6510321

\* Extension: 0321

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**Feature Package**

BasicUser

PremiumMobilityUser

PremiumUser

SIPTrunkMobilityUser

SIPTrunkUser

StandardUser

- Select Primary Number and Feature Package

**Optional Add-On Feature Packages**

Reception Console

Softphone

Toolbar

Voicemail inc Call Notify

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**Device Selection**

Device Selection:  Existing Device  New Device

Device ID: 0331. SPA 508 (7 ports open, 8 total)

Device Type: Cisco SPA-508G

\* MAC Address: A44C119F070A

[More Options](#)

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**Authentication**

Set Authentication: No

[Cancel](#) [Activate](#)

- Select Optional Add-On Feature Package (if required)
- Select Device
- New Device:- If you wish to create a new device for this service
- Define a new device ID
- Select the device type from the dropdown box
- Enter the device MAC address
- Existing Device
- Select the existing device in the Device ID dropdown box.
- Click Activate

The additional line will be added to device. If the additional line is on an existing device the device will reboot and the additional line will appear under the first spare line key.

Posted by: Mark Simcoe - Mon, Feb 15, 2021 at 11:26 AM. This article has been viewed 3076 times.

Online URL: <https://kb.ic.uk/article/additional-line-282.html> (<https://kb.ic.uk/article/additional-line-282.html>)