

Selective Call Appearance

Description

Accept calls when pre-defined criteria, such as phone number, time of day or day of week, are met.

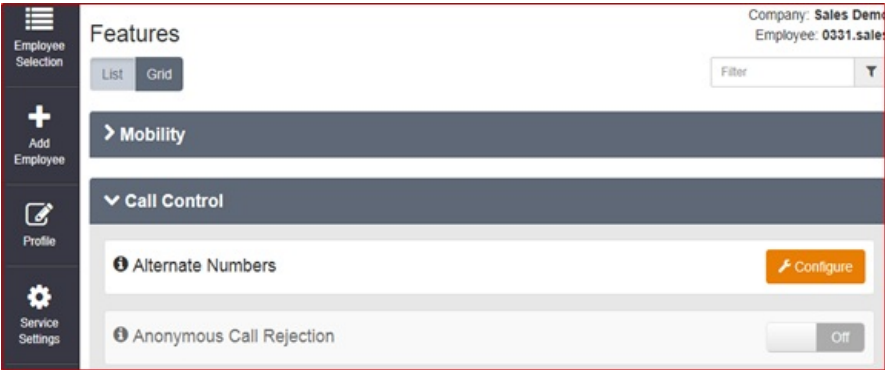
Function

Selective Call Acceptance allows you to receive only calls that meet your pre-defined criteria. The criteria for each Selective Acceptance entry can be a list of up to 12 phone numbers or digit patterns, a specified time schedule, and a specified holiday schedule. All criteria for an entry must be true for you to receive the call.

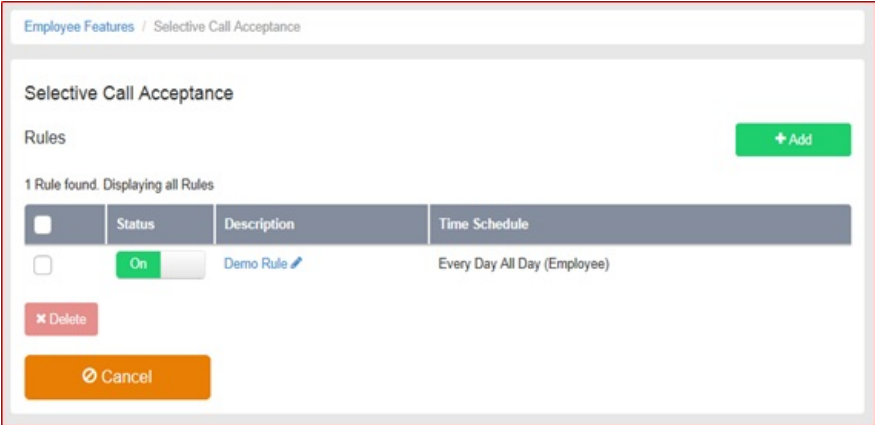
Configuration/Operation

In The Business Port navigate to:

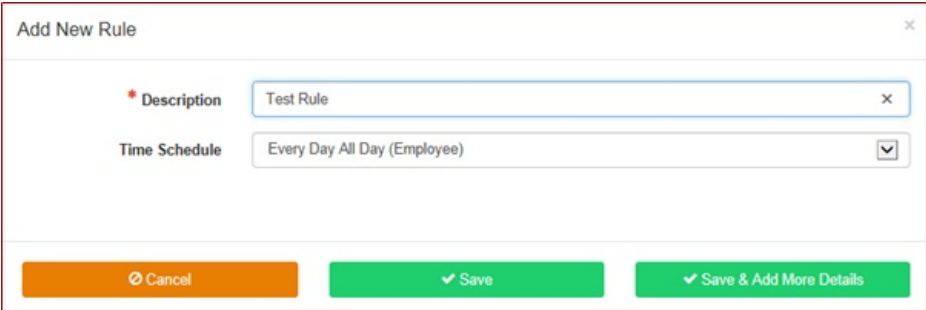
- Employees > Features > Call Control > Selective Call Acceptance



- Select 'Configure'



- To Add a New Rule Click 'Add'
- To edit an existing Rule select the Rule under the 'Description' Heading.
- To Delete a rule select the right hand tick box and click 'Delete'
- To Delete all rules select the right hand tick box in the header bar and click 'Delete'
- Click 'Add'



- Add a description of the rule.
- Select a Time schedule from the dropdown menu.
 - Note:- Time schedules need to be pre-configured (Please refer to the Site Features Guide for more details)
- Click 'Save & Add More Details'

Edit Rule

* **Description**

Time Schedule

Phone Numbers

Accept Calls From

☐ All Phone Numbers

☒ Only These Phone Numbers

☐ Private Numbers

☐ Unknown Numbers

Specific Numbers

Maximum Allowed 12

Add Phone Number

<input type="checkbox"/>	Phone Number
<input type="checkbox"/>	01234567890

- To add a phone number type the number into the box and click the '+' button

Add Phone Number

- To delete a number select the right hand tick box and click delete
- To delete all numbers select the right hand tick box in the header bar and click delete.
- When you have completed the configuration Click 'Save'

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Online URL: <https://kb.ic.uk/article/selective-call-appearance-341.html> (<https://kb.ic.uk/article/selective-call-appearance-341.html>)